

# **Sample of Facility and Equipment Inspection Checklist**

## **Facility Checklist**

- garbage cans/garbage bags
- recycle bins/bags
- office supplies ie. Computer, fax, printer, photocopier, phone
- washroom
- change rooms
- safety equipment ie. Fire extinguisher, fire alarm
- adequate parking
- spectator seating
- concession area
- first aid kit
- emergency numbers
- security

## **Equipment/Inspection Checklist (ie. Hockey)**

- equipment provided (hockey net, puck etc.)
- skate sharpener
- referee whistle
- working score board
- check for safety of players (all required equipment (ie. Neck guards, pads etc)